

## **Guidelines for Attendance of GDCB Seminars for GDCB Graduate Students**

The GDCB Department seminar series is sponsored by the Department and features both internal and external speakers. Seminars are held during the fall and spring semesters on **Fridays 4:10 pm in 1414 Molecular Biology Building**, except when noted in the schedule. The list of speakers and schedule can be found each semester on the GDCB website's [Department Events](#) web page.

Students are encouraged to attend GDCB department seminars during the fall and spring semesters and are required to register for the **GDCB 690** seminar course at least once a year. Seminars represent an important opportunity for students to meet with visiting scientists and other speakers from ISU. It is critical for students in all majors to have up-to-date and broad-based knowledge of GDCB research fields. Seminars provide exposure to new ideas for both educational and research training.

**All graduate students working in the laboratories of GDCB faculty (i.e., with GDCB as their Home Department) are required to attend GDCB Department seminars. Attendance is used to determine eligibility for GDCB travel awards.** Students are also strongly encouraged to sign up to meet with speakers for lunch. Meeting with scientists from a range of GDCB disciplines allows students an important opportunity to establish contacts with investigators and educators that might be helpful later in their career.

### **FREQUENTLY ASKED QUESTIONS:**

#### **1. How do I document my attendance?**

Print out the seminar list each fall and spring from the GDCB website's [Department Events](#) web page, print your name at the top of the print out and post the list at your desk (also serves as a reminder for these seminars). Check off each seminar after you attend and have your adviser sign the form at the end of the last seminar. Send the signed attendance form to Connie Garnett (1210MBB) once your adviser has signed the form before the end of the semester and when grades are. GDCB uses the attendance form when considering who to award departmental travel awards.

**2. How do I sign up the seminar class?** Register for GDCB 690. Seminar in GDCB. Ref. #7142005, Dr. Erik Vollbrecht, Instructor Cr. 1. Repeatable. Research seminars by faculty, invited speakers, and graduate students. Offered on a satisfactory-fail basis only.

#### **3. I will be out of town for a couple seminars. Can I still get travel funds?**

You must attend at least 80% of the seminars offered in the semester to become eligible to receive a GDCB travel award the following semester and to receive the 1 credit for GDCB 690, if registered.

#### **4. Should GDCB 690 be on my POS form?**

If you do not yet have a POS in place, you are encouraged to work with your adviser to add this course to your POS form.